

IAAF INDOOR PERMIT



REGULATIONS 2013

1. General Principles

- 1.1 Every year, the IAAF shall grant a Permit under IAAF Rule 1 (e) to a limited number of top Indoor Meetings around the world.
- 1.2 Regulations governing the conduct of IAAF Indoor Permit Meetings shall be issued to the Indoor Permit Meeting Organisers (Organisers) and may be amended from year to year by the IAAF.

2. Calendar of Events

- 2.1 The Calendar of Events shall be coordinated by the IAAF each year.
- 2.2 The approved Calendar of Events is listed in Appendix 1.
- 2.3 Organisers shall be required to stage at least 10 events, of which 3 for women and 3 field events (of which 1 for women).

3. Applications/Permits

- 3.1 An Application for an IAAF Indoor Permit shall be sent by the IAAF to the Organisers prior to the season.
- 3.2 Organisers shall return the Application to the IAAF by the indicated date, duly completed and countersigned by the IAAF Member Federation.

4. Organisers Obligations/Requirements

4.1 Athletes

- 4.1.1 Organisers shall be free to accept or turn down the entry of any athlete.
- 4.1.2 Athletes from at least eight (8) different countries shall compete, in addition to those from the Host Nation.
- 4.1.3 Organisers shall pay athletes' full board accommodation. Food and accommodation standards shall be at least equivalent to international 3 star (***) rating.
- 4.1.4 Organisers may conduct negotiations for the appearance and promotion of athletes as follows:
 - a) through the Athletes' Member Federation;
 - b) directly with the Athletes (formal invitations shall be made through the relevant National Federations);
 - c) through duly authorised Athletes' Representatives (ARs). Organisers shall not deal with unauthorised ARs.

A complete listing of authorised ARs is available from the IAAF website or from the IAAF HQ: <http://www.iaaf.org/aboutiaaf/structure/athletes/index.html>

- 4.1.5 Sanctions may be applied to the Organisers if they do not abide by the above.

4.2 IAAF Delegates/IAAF Staff

- 4.2.1 The IAAF shall appoint a Delegate with the required technical knowledge to attend the event, who will serve as its official representative.
- 4.2.2 Organisers shall be responsible the Delegates travel costs based on economy class for flights of 2500km or less and business class for flights of more than 2500km.
- 4.2.3 Organisers shall be responsible for full-board accommodation at the Meeting hotel for a minimum two nights for the IAAF Technical Delegate.
- 4.2.4 The IAAF Delegate shall submit a report on the conduct of the competition to the IAAF within two weeks after the end of the competition.
- 4.2.5 Organisers shall be responsible for the accommodation costs of one IAAF Staff Member for a maximum of two nights.

4.3 Technical Requirements

- 4.3.1 The Stadium capacity shall be a minimum of 3000.
- 4.3.2 The stadium shall meet IAAF requirements for record purposes (see Rule 260.21) and the track shall have a synthetic or wooden surface.
- 4.3.3 A Fully Automatic Timing and Photo Finish System shall be used during the competition.
- 4.3.4 At least three days before the Meeting, the Organiser shall provide the IAAF with the provisional Entry List and the Timetable.
- 4.3.5 The Organiser is recommended to stage a Technical Meeting on the eve of the competition. Immediately following the Technical Meeting, Organisers must send the final Start Lists to the IAAF HQ by email.
- 4.3.6 If there is no Technical Meeting, and as soon as available but no later than the evening prior to the meeting, the Start Lists should be sent to the IAAF as follows:
e-mail: iaafmeetingresults@iaaf.org - or fax: +33 1 77 72 27 00
- 4.3.7 Organisers should send the official results to the IAAF immediately after the conclusion of each event and not at the end of the entire programme. They should also ensure that the IAAF is informed of any correction to the Results. Official results should be sent to the IAAF as follows:
e-mail: iaafmeetingresults@iaaf.org or fax: +33 1 77 72 27 00
- 4.3.8 Organisers shall submit to the IAAF a completed Event Report on the form provided by the IAAF, including full results, within two weeks after the end of the competition.

4.4 Medical and Doping Control

- 4.4.1 Organisers shall provide adequate Medical and Emergency Services on site, including emergency assistance and ambulance service, and minor stitching.
- 4.4.2 Organisers shall carry out doping controls strictly in accordance with the IAAF Rules and Regulations as follows:
 - a) a minimum of six (6) doping control tests in total;
 - b) the analyses shall be conducted at the WADA Accredited Laboratory appointed by the IAAF;
 - c) all costs relating to doping control shall be borne by the Organisers.

The IAAF Anti-Doping Rules and Regulations are available for downloading from the following IAAF web address:

<http://www.iaaf.org/antidoping/rules/prohibited/index.html>

4.5 General Requirements

- 4.5.1 Organisers shall take out an appropriate insurance policy covering Public Liability and accidental injury to athletes and officials.
- 4.5.2 Media and Television facilities shall be set up in accordance with the IAAF Guidelines.
- 4.5.3 Organisers shall make every effort to arrange Television coverage of the competition, at least in the host country.
- 4.5.4 Each Meeting shall provide the IAAF with a broadcast quality tape (DVcam, XDcam, HDcam or DigiBeta) of the entire coverage of the competition and allow the IAAF to use up to five minutes of footage for promotional purposes, free of charge. The tape should be received by IAAF within one week of the competition.
- 4.5.5 Organisers shall display, at their own cost, at least two perimeter boards (or banners) displaying the IAAF Indoor Permit logo (exact layout to be provided by the IAAF).
- 4.5.6 Organisers shall display the IAAF Indoor Permit logo on all printed and promotional material (bulletin, leaflet, starts list, results, etc.), and shall provide at no cost to the IAAF, a one page IAAF advertisement in the official programme (logo and advertisement to be provided by the IAAF).

5. **Awards**

- 5.1 Organisers may provide any kind of financial award structure (prize money, bonus for records, appearance money, etc.).
- 5.2 An athlete who renders him/herself ineligible due to any infringement of IAAF Rules and Regulations shall not receive any award.
- 5.3 Awards shall be distributed in accordance with IAAF Rules and Regulations.
- 5.4 Prize Money must be paid within 30 days upon receipt of doping control results from the IAAF and of an invoice from the Athletes' Representative.
- 5.5 Upon the IAAF's request, Organisers shall provide, within two weeks, proof of the payments made to the athletes as well as any payment which resulted from a particular athlete or his/her AR.

6. **Disputes**

All disputes and protests related to IAAF Indoor Permit Meetings will be considered by the IAAF.